

MM MAPLE MANOR SWIM CLUB

www.maplemanorswimclub.org

Questions? Email parties@maplemanorswimclub.org

MAPLE MANOR SWIM CLUB - PARTY RESERVATION REQUEST FORM

Daytime parties can be held during regular pool hours (except on holidays) and can be organized by members only; although non-members can attend. **Organizing members (or the 'host') must be in attendance at the party as the staff's point of contact.** Approval by the pool manager is **required** for all parties.

NAME OF GROUP/EVENT: _____

PURPOSE OF USE: _____

HOST MEMBER RESPONSIBLE FOR GROUP (REQUIRED): _____

PHONE: _____ **EMAIL:** _____

DATE OF USE: _____ **TIME OF USE:** (Begin) _____ (End) _____

NUMBER OF PERSONS EXPECTED:

Total # expected: _____ Of the total, _____ are Members of Maple Manor Swim Club and _____ will be ****Non-member Guests.** ****There is a per person fee for each Non-Member guest.** See fee schedule below.

Please provide details for the party attendants. The Pool Manager will determine if additional lifeguard staffing is required:

Preschool - # _____ Elementary - # _____ Teens - # _____ Adults - # _____

FACILITIES REQUESTED:

Pool Only Pool & Picnic Tables Picnic Tables Only

Tables requested: 1 2 3

Picnic Area requested: Guard shack/Horseshoe Pit Kiddie Pool/Sand Box

Diving Well/Playground Other _____

FEE SCHEDULE (fees required for all parties):

Payment will be due on day of the party. Guests that are current MMSC members will not be charged the party guest fee if they are attending a scheduled party. However, they will be required to present their Swim Club ID cards upon arrival. Please indicate on your guest list if someone is already a MMSC member. Only members that have reserved party areas that day can take advantage of the daily party fee. There will be no refunds given due to inclement weather after the party has started.

- **25 or less nonmembers:**
 - \$25 Flat fee
 - \$3 for every nonmember
- **26-60 or nonmembers:**
 - \$50 Flat fee (may require additional costs due to staffing requirements)
 - \$3 for every nonmember



MAPLE MANOR SWIM CLUB

RULES AND REGULATIONS:

The host and their guests' activity and/or conduct...

1. Will adhere to all Maple Manor Swim Club rules and policies;
2. Will be orderly and lawful;
3. Will not present a clear and present danger to public policy;
4. Will not constitute a public nuisance;
5. Will clean the facilities used after the activity;
6. Will have a sufficient number of chaperons to monitor the activities of these individuals attending the function (specifically when children are involved);

Any group or individual using the facility shall indemnify and hold harmless the Maple Manor Swim Club, Inc. (MMSC) and its members freed and without harm from any loss, damage, liability, or expense that may arise during or be caused in any way by such use of the facility. In the event MMSC property loss is incurred as a result of the use of the facility, the amount of damage shall be decided by the Board of Directors of MMSC, and the user group shall be charged said amount, and said user group shall pay said amount.

I certify that I have read and fully understand the Rules and Regulations associated with the use of the facility.

APPLICANT'S SIGNATURE: _____ **DATE:** _____

ACCEPTED BY MAPLE MANOR SWIM CLUB: _____ **DATE:** _____

For Maple Manor Swim Club use:

Date received: _____ Date/Time available: Yes No Alternate? _____

Additional guards needed: Yes No

Facilities cleaned after the function: Yes No

Facilities checked by: _____

Check for \$ _____ attached: Yes No

Reviewed by: _____

Revised May 2019